



Vision
Training
North
East

Prevent Policy

Version: 3.1
Last Review: April 2026

Signed:

L Bennett
S. Rogers



Policy Name	Prevent Policy
Policy Owner	Quality and Safeguarding Lead
Copy Type	External Copy

Approvals

First Approved	November 2015
Governance Approved	Y
SMT Approved	Y

Applicable To /Accessible By

Employees	✓
Learners/Apprentices	✓
Employers	✓
Website Access	✓

Reviews

Scheduled Review Cycle	Annual
Responsible Manager(s)	Quality and Safeguarding Lead/Officer
Last Review Date	April 2026
Next Review Due By	April 2027
Current Version Number	3.1



Prevent Policy

1. Policy Statement

Vision Training (North East) Ltd recognises that the threat of terrorism and extremism in the United Kingdom remains significant and that vulnerable individuals may be at risk of being drawn into such activity.

Prevent is part of the Government's counter-terrorism strategy (CONTEST) and focuses on safeguarding individuals from radicalisation.

Vision Training (North East) Ltd is committed to meeting its statutory duty under Section 26 of the Counter-Terrorism and Security Act 2015 and has regard to the current Prevent duty guidance for England and Wales.

Prevent is embedded within the organisation's safeguarding approach and aims to protect learners and employees, promote resilience, and ensure a safe learning environment.

2. Purpose

This policy aims to:

- safeguard learners and employees from the risk of radicalisation
- provide a clear framework for identifying and responding to concerns
- ensure compliance with statutory, funding and inspection requirements
- promote awareness of Prevent, Fundamental British Values and online safety
- support a culture of openness, vigilance and early intervention.

3. Scope

This policy applies to all employees and to all learners in relation to Vision Training (North East) Ltd Prevent responsibilities, including training, awareness, reporting and curriculum activity.

4. Roles and Responsibilities

Vision Training (North East) Ltd ensures all employees understand Prevent and Channel and how to report concerns through safeguarding procedures.

4.1. Senior Leadership Team

The Operations Director and senior managers are responsible for:

- ensuring compliance with Prevent duties
- promoting a safeguarding culture across the organisation
- ensuring this policy is implemented effectively



4.2. The Designated Safeguarding Lead (DSL) & Safeguarding Officer

The Safeguarding Team is responsible for

- leading Prevent implementation across the organisation
- ensuring employees receive appropriate Prevent and Channel training
- maintaining up-to-date knowledge of risks and guidance
- managing and responding to concerns
- leading referrals to external agencies where appropriate
- maintaining links with external partners and Prevent networks.

4.3. The Quality Lead and IQA Team

The Quality Lead and IQA team are responsible for:

- ensuring Prevent is embedded within teaching, learning and assessment
- monitoring delivery through observations, IQA and quality processes
- supporting employee development and good practice.

4.4. The Delivery Team

Tutors and assessors are responsible for:

- embedding Prevent and Fundamental British Values within delivery
- promoting critical thinking and safe discussion
- maintaining up-to-date training
- identifying and reporting concerns.

4.5. All Employees

All employees are responsible for:

- maintaining awareness of Prevent and safeguarding responsibilities
- promoting an inclusive, respectful environment
- reporting concerns promptly to the Safeguarding Team

4.6. Learners

Learners are expected to:

- engage in learning activities relating to Prevent and British Values
- respect others and the learning environment
- report any concerns to a tutor or safeguarding lead or officer



5. Policy Implementation – Procedures

5.1. Definitions

Radicalisation

Radicalisation is the process by which an individual comes to support terrorism and extremist ideologies, which may lead to involvement in terrorist activity.

Extremism

Extremism is the promotion or advancement of ideologies that oppose fundamental British values, including democracy, the rule of law, individual liberty, and mutual respect and tolerance.

Channel

Channel is a voluntary, confidential, multi-agency safeguarding process which provides early support to individuals identified as being susceptible to being drawn into terrorism.

5.2. Embedding Prevent

Vision Training (North East) Ltd embeds Prevent, Fundamental British Values, equality, diversity and inclusion, and online safety throughout teaching, learning and assessment.

This is achieved through:

- planned curriculum delivery
- responsive discussion of relevant topics and current issues
- promotion of critical thinking and learner voice
- creating a safe environment where learners feel confident to challenge and report concerns.

5.3. Training

All employees must complete Prevent and safeguarding training appropriate to their role and maintain up-to-date knowledge of:

- signs of radicalisation and extremism
- local, regional and national risks
- reporting procedures

Training completion and updates are monitored through the organisation's quality assurance processes.



5.4. Identifying Concerns

Employees must remain vigilant to potential signs that a learner or colleague may be vulnerable to radicalisation.

Indicators may include changes in behaviour, expressed views, associations, or online activity. These should be considered alongside wider safeguarding concerns and are not exhaustive.

All concerns must be taken seriously and acted upon in line with safeguarding procedures.

5.5. Risk Assessment

Vision Training (North East) Ltd maintains an up-to-date Prevent risk assessment, which is reviewed regularly to reflect local, regional and national risks.

This includes:

- partnership working with relevant external agencies
- monitoring of local and regional risks
- appropriate IT and online safety controls
- clear processes for managing incidents and concerns

5.6. Reporting and Referral

Any concern relating to radicalisation or extremism must be reported immediately to the Designated Safeguarding Lead or Deputy Safeguarding Lead, and no later than the end of the working day.

The Designated Safeguarding Lead will:

- assess the level of risk
- determine appropriate action
- make referrals through Prevent or other safeguarding channels where appropriate
- seek advice from external agencies where required

Where there is an immediate risk of harm, emergency services must be contacted without delay.

All concerns, actions and outcomes must be recorded in line with safeguarding procedures.



5.7. Support and Intervention

Where an individual is identified as being at risk, appropriate support will be put in place, which may include:

- internal safeguarding support
- referral to external agencies
- Prevent or Channel referral where thresholds are met

Support will be proportionate, person-centred and regularly reviewed.

5.8. Linked Policies

Please also refer to the following policies that affect the safeguarding of learners and employees (this list is not exhaustive):

- *Safeguarding Policy*
- *Safeguarding Low-Level Concerns Policy*
- *Equality and Diversity Policy*
- *ICT Acceptable Use Policy*
- *Health and Safety Policy*
- *Whistleblowing Policy*
- *Welfare Policy*
- *Employee Code of Conduct*

COMMON ADDENDUM

POLICY REVIEW

The Policy & Procedure Lead is responsible for managing the annual review of the policy.

The manager(s) indicated on the first page are responsible for completing the annual review of the policy and communicating all necessary changes to the Policy and Procedure Lead. The owner will then sign off the policy once updates are complete.

The review can be delegated to another manager as part of their Professional development. However, the policy owner retains full responsibility for ensuring the policy:

- Complies with current legislation
- Meets the centre's responsibilities as
 - a lead independent training provider
 - a partner in line with funding and awarding bodies' requirements



- Supports stakeholders in implementing the policy effectively.

The Quality Lead ensures that all employees acknowledge policy updates through the Quarterly Policy Monitoring Form.

POLICY ACCESS, COMMUNICATION AND PROMOTION

Internal, all employees

All policies are accessible via the VTNE shared folder. Managers must communicate relevant policies to their teams and ensure employees:

- Read the policies during induction
- Receive guidance on responsibilities and implementation
- Receive necessary training, e.g. Health & Safety
- Sign to confirm their understanding

Policy updates are communicated via email, intranet, and team meetings.

The Data and ICT Lead ensures policies are accessible to learners and employers, either online or by request.

Promotion of the policy to learners and employers (where applicable)

Tutors: Ensure learners understand their responsibilities and deliver related activities (e.g., safeguarding, welfare).

Employer Engagement Lead: Promotes relevant policies to employers and ensures they understand their responsibilities.

Monitoring and Reporting

Line managers monitor policy compliance within their teams and address any issues as they arise. Employees have a clear process for reporting any concerns, which should be communicated by line managers.

6. DEFINITIONS FOR POLICY PURPOSES

Please note that not all terms may be used within this policy.

Candidate(s): A person individual who has expressed an interest in a programme with Vision Training (North East) Limited but is not yet registered.

Learner(s): A registered learner on a short course or an apprentice learner registered on an apprenticeship with Vision Training (North East) Limited or a partner college.

Employer(s): The employer of a registered learner or candidate.

Employee(s): A person employed by Vision Training (North East) Limited.



Vision Training (North East) Ltd

The Centre: Vision Training (North East) Limited's Training Centre in Stockton-on-Tees and any current satellite offices.

Stakeholders: A member of one or more of the above groups relevant to the policy.

